

**Generation
Technical Advisory Committee
Draft Minutes**

Date: 31 August, 2011

Time: 9.30am

Venue: EE-OZ, Mort St Bradon.

Attendance:

Name	Organisation
David Neyle	Consultant, Lightship
Mike Frew	Consultant
Ross Heazlewood	EE-OZ
Mychelle Emmett	EPIC ITB
Mark Good	Vestas
Roland Roylance	Aurecon
Gary Widdowson	IRR-GOGSuez
Alex Frazer	EPIC ITB
John Shearston	EE-OZ
Ross Heazlewood	EE-OZ

Apologies: Nil

Introductory remarks: J Shearston gave a brief report on the structure and intent of the TAC/NTAG structure.

Minutes of previous meeting:

The Chair went through the minutes identifying actions that had been completed.

Business arising: David Neyle indicated that communication was lacking between EE-OZ and the industry and needed action.

Discussion also occurred relating to the Steam Turbine high risk licensing unit and qualification. Response letter to correspondence dated 11/4/2011 regarding High Risk Assessment Instruments tabled by Ross Heazlewood for information.

The Minutes were accepted.

Moved: Gary Widdowson

Seconded: David Neyle

Carried

ITEM 1- New Training Package and Case for Endorsement

Discussion occurred re:

- Entrance skills of personnel
- J. Shearston outlined steps in endorsement procedures and the components of the case for endorsement describing changes incurred.
- Introduction of “green unit” in core
- New rules on qualification construction
- New qualifications; new names
- New units
- Version changes
- Deleted units
- Imported units
- Impact of changes
- Modification history
- Scope embedded in qual
- Unit weighting points
- Future changes to units and qualifications.
- Feedback and communications.

No resolutions ensued.

ITEM 2 - Wind Generation

John Shearston gave a report on current developments in large scale wind generation units and qualifications.

- Push for wind coming in 2013
- CIV in Large Scale Wind Electrical Systems
- Various entry paths to this qual e.g electricians, electrical fitters, mechanical trades or direct entry. Also career start CII Electrotechnology Technical Support.

- Skill sets also included for CIII target
- Existing units need looking at
- Four operation units developed
- Five new wind units for maintenance (need work)
- New pre-vocational units to be developed
- Timelines continuum for further development

Resolution: John Shearston's report be accepted and action steps endorsed for further development.

Moved: Roland Roylance

Seconded: Gary Widdowson

Carried

Resolution: John Shearston's report be accepted and action steps endorsed for further development.

Moved: Mark Good

Seconded: Gary Widdowson

Carried

ITEM 3 - Renewable Generation TAC

Resolution: This TAC to oversee the development of the wind units and associated resources. Comprising, Mark Good; Richard Harvey, Suzalon, Roland Roylance, Aurecon. David Neyle to be involved.

Moved: Mark Good

Seconded: Roland Roylance

Carried

ITEM 4 - Re-engaging the industry

Several ideas proffered

- Communication important
- Meetings in various locations
- Breakfast meetings
- Targeting training managers and trainers
- Need industry consultation

Resolution: Run awareness workshop in Victoria, organised by Ross Heazlewood, towards end of September e.g. Thurs 29 Sept. From 0800 -1100

Topics should include

- The generation industry
- Purpose of TAC in industry
- Flexible learning
- RPL
- RCC
- Skill sets
- Changes to NTP
- Organisational problems
- Survey/forum

Also consider Western Australia if Victoria successful.

Moved: Alex Frazer

Seconded: Mike Frew

Carried

ITEM 5 - Government Projects and Funding

Michelle (EE-OZ) gave an overview of the various projects, plans and funding for workplace development and made requests from the TAC members. Michelle will assist if required.

Meeting closed at: 2.45pm